

VOUCHER ELECTRONIC MAILING INFORMATION SHEET*****Please fill this form out for EACH property*****

Property Name:	
Contract Number:	MN46

TRACS CONTACT (Person responsible for **electronic submission** of 50059s and Vouchers)

Company Name:			
Contact Person:			
Telephone Number:		FAX:	
E-Mail:			

VOUCHER CONTACT (Person responsible for **processing and signing HAP Voucher**)

Company Name:			
Contact Person:			
Telephone Number:		FAX:	
E-Mail:			

SPECIAL CLAIMS CONTACT (Person responsible for **submitting Special Claims**)

Company Name:			
Contact Person:			
Address:			
Telephone Number:		FAX:	
E-Mail:			

Owner DUNS #	
Owner TIN #	
Management TIN #	

TRACS SOFTWARE (TRACS/HUD software vendor)

TRACS Mailbox ID#:	
TRACSMail ID you are using to send FROM	

RETURN BY FAX, EMAIL, or MAIL to: Montrea Broadway-Deberry, Housing Technician

FAX:	651-205-4233
EMAIL:	MHFA.PBCA.General@state.mn.us
MAIL:	Minnesota Housing Finance Agency
	Attn: Montrea Broadway-Deberry
	400 Wabasha Street North, Suite 400
	St. Paul, MN 55102